

## Te Whakatūranga ō Mahi | Position Description

### Kaikōkiri - Champion of Wellness

<b>Title</b>	Stop Smoking - Community Worker		
<b>Reports to</b>	Kaitātaki Ngakau		
<b>Direct Reports</b>	NIL	<b>Total FTE</b>	1.0

### Ko wai mātou | Our organisation

The kaupapa for Whaiora was first considered in 1996 at a hui at Papawai Marae, Greytown. Ngāti Moe hapu, led by Dr Janice Wenn and Kim Workman, structured a proposal for a 'by Māori for Māori' community-based health service for the Wairarapa. Initially Whaiora Whanui was developed under the umbrella of the Ngāti Kahungunu Māori Executive, Taiwhenua (NKMET). With the mandate from Wairarapa hapū, Whaiora Whanui became an autonomous entity and was established as a Charitable Trust on 13 December 2000.

Whaiora provides a range of community health and social services to the Wairarapa community, our boundaries are Pukaha Mt Bruce to Remutaka Summit – we also work with whānau in Eketahuna.

Our services also include a Very Low Cost Access Medical Centre for Masterton residents.

<p>VISION</p> <p>Whānau Wairarapa / he pepe ora</p> <p>Whānau Wairarapa – healthy futures</p>
<p>MISSION</p> <p>He rarapa I nga ahuatanga e u ai te ha o te ora / Fostering innovation to achieve wellness</p>

### Tēnei tūranga | About the role

The Quit Smoking Community Worker provides a service throughout the Wairarapa with a focus on priority groups being pregnant wāhine, young Maori wāhine and Maori and Pacific Island Whanau/Fanau

#### Essential Functions

- Deliver promotional strategies and quit smoke products to support people to stop smoking.
- Work in partnership with other relevant stakeholders and providers to support health promotion, prevention of uptake and awareness-raising activities that lead to increased quit attempts.
- All health promotion, advocacy and awareness activities must support either national stop smoking campaigns and or relevant local initiatives.

Key Result Area	Expected Outcomes / Performance Indicators
Work	<ul style="list-style-type: none"> <li>• Initial assessment</li> <li>• Developing practical (non-clinical) plans</li> </ul>

	<ul style="list-style-type: none"> <li>• Deliver the quit smoke programme</li> <li>• Delivering planned evening group programmes</li> <li>• Collaboration with other professionals</li> <li>• Liaison with the community</li> <li>• Initial advocacy if needed by whānau</li> <li>• Building and maintaining trust and collaborative relationships</li> </ul>
Responsibility	<ul style="list-style-type: none"> <li>• To develop, and implement appropriate plans with clients/whānau so they can live smoke free</li> <li>• To engage with whānau, hapū, and iwi in service delivery</li> <li>• To keep accurate records and ensure confidentiality</li> </ul>

Key Result Area	Expected Outcomes / Performance Indicators (All Whaiora Kaikōkiri)
An Accountable System	<ul style="list-style-type: none"> <li>• Champion connections with whānau, hapū and iwi Māori to promote whānau voice and improve whānau service experiences and outcomes</li> <li>• Promote development of a culturally safe workforce supporting others to better understand their own cultural perspectives to advance the work of the organisation across a range of social contexts</li> <li>• Demonstrate life-long learning in cultural safety, holding themselves accountable for providing culturally safe leadership, service design and delivery</li> <li>• Ensure the unique needs of priority populations including tāngata whaikaha are understood and kept at the forefront of service delivery</li> </ul>
Collective Impact	<ul style="list-style-type: none"> <li>• Support the pursuit of Māori health gain and achieving equitable health outcomes for Māori including tāngata whaikaha through the application of hauora models</li> <li>• Support the dismantling of policies, procedures and practices that cause inequity</li> </ul>
Health and Safety	<ul style="list-style-type: none"> <li>• Take responsibility for meeting Whaiora obligations under the Health and Safety at Work Act 2015 by: <ul style="list-style-type: none"> <li>• Observing Whaiora H and S procedures</li> <li>• Participating in health and safety initiatives and training</li> <li>• Providing suggestions for improvement of health and safety</li> <li>• Reporting all accidents/incidents, near misses and symptoms of discomfort</li> <li>• Identifying and reporting workplace hazards</li> </ul> </li> </ul>
Indigenous Health System	<ul style="list-style-type: none"> <li>• Influence the application of mātauranga Māori, te reo and tikanga Māori in in compelling and constructive ways of aligned with organisational vision</li> <li>• Promote wairuatanga as determinant of your own wellbeing and that of your team</li> <li>• Knowledge and application of kaupapa Māori methodologies and frameworks as it pertains to the role</li> </ul>
Risk Management	<ul style="list-style-type: none"> <li>• Identify any people related, reputational and/or organisational risks and take action to minimise their impact</li> <li>• Effectively manage and escalate risks with proposed appropriate mitigation where necessary</li> </ul>

Sustainable and Equitable Resourcing	<ul style="list-style-type: none"> <li>• Support the secure use of digital tools that foster organisational effectiveness</li> <li>• Maintain positive working relationships with colleagues within public and private sectors, related industry and community interest groups and the wider local, regional, national communities as required for the role</li> </ul>
Te Tiriti o Waitangi	<ul style="list-style-type: none"> <li>• Demonstrates an understanding of the significance of and obligations under Te Tiriti o Waitangi, including how to apply Te Tiriti principles in a meaningful way</li> <li>• Provide leadership to colleagues, supporting them to understand the organisation's Te Tiriti stance, and its application to their work in the workplace</li> </ul>

### Whānaungatanga | Relationships

Internal	External
<ul style="list-style-type: none"> <li>• Kaitātaki Ngakau</li> <li>• Outreach Kaikōkiri</li> <li>• Whaiora kaimahi</li> </ul>	<ul style="list-style-type: none"> <li>• Whānau / Hapū / Marae</li> <li>• Takiri Mai Te Ata</li> <li>• Wairarapa based Medical Centres</li> <li>• Te Whatu Ora</li>   <li>• Tu Ora – Compass Health</li> <li>• Te Hauora Runanga o Wairarapa</li> <li>• Kahungunu ki Wairarapa</li> <li>• Rangitane o Wairarapa</li> <li>• NGO's</li> </ul>

### Ngā Āhuatanga | About you

You will have	<p>Essential</p> <ul style="list-style-type: none"> <li>• Experience / qualification in a health-related field</li> <li>• Proven communication skills working as part of a team focused on client care</li> <li>• A working knowledge of te reo me ōna tikanga / or willingness to learn</li> <li>• Smokefree / Vapefree</li> </ul>
You will be able to	<p>Skills</p> <ul style="list-style-type: none"> <li>• Active listening</li> <li>• Ability to elicit and interpret information</li> <li>• Ability to communicate information clearly and effectively</li> <li>• Emotional dexterity (ability to manage complex emotional situations, deescalate where required and support clients to process and navigate emotional challenges)</li> <li>• Empathy</li> <li>• Strong knowledge of different cultures</li> <li>• Knowledge of Te Ao Māori frameworks and methodologies</li> <li>• Knowledge of Te Tiriti</li> <li>• Some knowledge of social work frameworks</li> <li>• Relationship building</li> </ul>

	<ul style="list-style-type: none"><li>• Competent user of computers – expert in Microsoft Office 365.</li><li>• High level of integrity and professionalism</li><li>• Ability to maintain confidentiality and discretion</li><li>• Strong organisational ability to optimise and prioritise</li><li>• Excellent self-management skills, including working effectively without direct supervision, managing and organising fluctuating workloads.</li><li>• Time management skills necessary to prioritise effectively and maintain client safety</li><li>• A team player and considers the views of others</li></ul>
--	--